







Roles & Responsibilities of UV2022 Session Chairs

OCTOBER 22-25 | VIRTUAL

IEEE UV2022 Organizing Committee







- □ Prepare and send out session-specific "Call for Papers" poster. [Together with assistants]
- ☐ Invite authors, speakers, and reviewers.
- Organize paper reviews through online paper-review systems. [Together with assistants]
- ☐ Submit the proposal of session programs and agenda to program chairs.
- Collect and submit the bios and pictures of session speakers to program chairs. [Together with assistants]
- □ Ensure that authors follow IEEE paper formatting and copyright rules for camera-ready papers. [Together with assistants]
- Remind speakers to register early to receive early-bird rates.









Prepare Poster

- Please send your assistant
 - Your photo and profile
 - 1 picture to represent your session
 - Photos and profiles of invited speakers
 - Session description



THE 5TH INTERNATIONAL CONFERENCE ON UNIVERSAL VILLAGE

OCTOBER 24-27, 2020 | BOSTON MA USA



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Registration Fee

	Original Price	Early Bird Price	Additional Paper (N)
Non-IEEE members	\$ 445	\$ 395	+ \$ 100 * N
IEEE/UV members	\$ 400	\$ 350	+ \$ 100 * N
IEEE Life members	\$ 375	\$ 325	+ \$ 100 * N
Non-IEEE Student members	\$ 345	\$ 295	+ \$ 100 * N
IEEE/UV Student members	\$ 300	\$ 250	+ \$ 100 * N



